

**Arkansas Library Association
Executive Board Meeting
Friday, December 13, 2013
Laman Library, North Little Rock, AR**

Those present were: Trish Miller, President; Devona Pendergrass, VP/President-elect; Jamie Melson, Sec/Treas.; Hadi Dudley, ALA Councilor (online); Erin Shaw, AASL chair; Linda Evans, College & University chair; Michael Strickland, Ref. & Instruc. Serv. Chair; Daniel Fitzroy, Resources & Tech Serv. Chair; Debbie Hall, Special Lib. Chair; Carol Coffey, Info. Tech. chair; Cathy Toney, Awards chair; Nicole Stroud, Conference chair; Britt Anne Murphy, Assoc. Editor; Heather Hays, Legislative chair (online); Chrissy Karafit, Publications chair; and Jon Goodell, Website chair. Visitors were Erin Baber, Kim Hillison, Pamela Meredith and Jud Copeland.

Once a quorum was established, President Miller opened the meeting at 10:20 a.m.

Minutes were presented. Motion was made by Debbie Hall with a second made by Cathy Toney to approve as presented. Motion passed.

Pres. Miller gave some final words of encouragement from her year.

Lynda Hampel gave the financial report of the Association with some handouts. Total assets are \$113,402.46. Hard copies are available in the Association office.

Unfinished Business:

A laptop was purchased with a case and software for \$874.

New Business:

Trish Miller gave a report on some fundraising ideas that had been turned in to her.

The gavel was then handed over to Devona Pendergrass.

With no further official business, after reports from the respective divisions, roundtables, and committees were given, the meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Jamie Melson
Secretary/Treasurer

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Addendum to Minutes: Reports**

President's Report: Trish Miller

I'd like to thank the entire Board for their hard work and support. I could not have done this without each one of you and am very proud of the goals we accomplished this year. And we will have a great start on the upcoming year by implementing our ideas of increasing funds for the Association.

An Ad Hoc Committee was created for the Emerging Leaders. Ashley Parker Graves agreed to Chair the Committee. I'd like to see past Emerging Leaders continue to Chair Committee should it remain active or becomes a Standing Committee. These past leaders know the process and I feel can catapult the Committee to greater awareness for leadership within the organization.

I sent out emails and thank you notes to the Board, Conference Committee Members/ Ambassadors, Keynote Speakers, Session Speakers, Award and Scholarship Winners, Vendors, Sponsors, Embassy Suites and Convention Center contacts, and all other Volunteers on my list. I also sent out a welcome to the new 2014 Board Members.

After a discussion with the 2013/2014 Executive Committees and a poll by both Board members the changeover meeting was rescheduled for Friday, December 13th at Laman Library. An email went out with the date, place, and times for the meetings.

I'd like to see the Board members continue to set goals in writing, with the goals being available online via PowerPoint and Youtube for members to see work the Board Members of the Association have done through the year. These PowerPoints can and should be archived for historical purposes. These days they are called "Digital Artifacts."

ALA Councilor: Hadi Dudley

The 2014 ALA Midwinter conference is scheduled for January 24-28 in Philadelphia. ALA Councilor Hadi Dudley plans to attend representing ArLA. She is scheduling all required and recommended council meetings, including evening forum sessions, on her calendar. Dudley will also attend meetings for the Committee on Literacy, the Committee on Legislation's Subcommittee on eGovernment Services and the Planning and Budget Assembly (PBA). The PBA commitment is a council-elected position. Dudley expects that ALA finances will be a core discussion item throughout the conference.

Requesting approval for a travel budget of \$2,000 for Hadi Dudley, ALA Councilor, to attend 2014 ALA-Midwinter Conference representing ArLA.

ArASL Division: Erin Shaw:

No report

ALPS Division: Shya Washington

ALPS had our last board meeting of the year on November 15th at Garland County Library in Hot Springs. It was a brief meeting due to us deciding to have it before InfoBits this year. The calendar of meeting dates/locations for 2014 was passed out at this meeting by Chair-Elect Erin Baber. This information is also available on ALPS' webpage. We also announced the 2014 Executive Board:

Chair-Elect – Shawn Manis, UALR

Secretary – Kimberly Wella, CCJPL

Treasurer – Kim Hillison, Garland County Public

InfoBits was also held on November 15th. We had three sessions which provided hands-on demonstrations. Our theme was "Safety: a C.U.L.T.U.R.E to Live by - Communication Urge Leadership Teamwork Understanding Recognition Empowerment." We had three dynamic sessions/speakers:

"Active Shooters" - Schawntell M. Arberry from the Arkansas Law Enforcement Training Academy; "What to do until the Ambulance Arrives" - KC Jones from North Arkansas College; "Self-Protection in Today's Environment" - Stephen Gahagans from the University of Arkansas, Fayetteville. We had 54 to register and 50 to attend.

College & University Division: Linda Evans

Linda Evans, Chair

evansl@hsu.edu

Sherry Tinerella, Secretary

stinerella@atu.edu

Christina Thompson

thompsonc@hendrix.edu

On April 19, 2013 a joint meeting with CULD and ARKLink will be held at Henderson State University.

A program on survey results for the 4th Biennial Arkansas Academic Librarians Survey will be presented.

Daniel Fitzroy, Kathie Buckman and Britt Murphy sent out an e-mail link for the Survey to Library Directors in February.

The survey will be closed Monday April 8th, 2013.

Results will be tabulated and emailed to CULD members on April 18th.

Information from the ACRL conference in Indy will be presented and suggestions for programs for the ArLA fall conference will be discussed.

Public Libraries & Trustees: Anne Gresham

No report

Reference & Instruction Services: Michael Strickland
No report

Special Libraries: Debbie Hall
No report

Government Documents RT: Kathy Seymour

A message was sent to members of the Government Documents Roundtable list-serv on October 14, 2013 announcing the officers for the 2014 Roundtable. They are:
Chairman - **Rod Miller** (Arkansas Supreme Court Library)
Vice-Chairman – **Frances Hager** (Arkansas Tech University, Ross Pendergraft Library)
Secretary – **Karen Russ** (UALR, Ottenheimer Library)

Information Technology RT: Carol Coffey
No report

New Members: Jim Robb
No report

Youth Services RT: Kara Propes
No report

ALA Declaration Comm. (ad hoc): Hadi Dudley

Hadi Dudley prepared a report for *Arkansas Libraries* about the *Declaration* activities that occurred at the ArLA annual conference. We garnered 248 signatures on two large scrolls!

Dudley reported that the group has been inactive since October, but will gear up to plan for February action. Because all of the signed documents (and total signatures tallied) are to be provided to ALA, an introduction letter and report form will be prepared by the committee this month. In January, initiative details will be widely disseminated to all libraries in Arkansas.

Awards Comm.: Cathy Toney
No report

Conference Comm.: Nicole Stroud
No report

Constitution Comm.: Devona Pendergrass
No report

Emerging Leader Comm. (ad hoc): Ashley Parker Graves
No report

Intellectual Freedom Comm.: Freddy Hudson
No report

Legislative Comm.: Heather Hays

This news is a couple months old but just in case you didn't hear...

As you all know we experienced a government shutdown that affected a lot of people. In October Congress passed a Continuing Resolution to fund the government through January 15, 2014 as well as raise borrowing power through February.

For libraries that means the LSTA will be funded at the level of \$175 million.

Managing Editor: Whitney Ivy

---Associate Editor: Britt Anne Murphy

Gave her report on the new laptop under Unfinished Business.

Membership Comm.: Jim Robb

It was reported that we had a total of 533 members for 2013.

Planning Comm. (ad hoc): Trish Miller

Public Relations Comm.: Ashley Parker Graves
No report

Publications Comm.: Chrissy Karafit
No report

Scholarship Comm.: Daniel Page
No report

Website Comm.: Jon Goodell

Updates to Jobline, Committee and Round Table web pages, and others (arlib.org). See [youtube.com/arkansaslibraries](https://www.youtube.com/arkansaslibraries) for YouTube videos.

**Arkansas Library Association
Executive Board Meeting—Leadership Exchange
Friday, December 13, 2013
Laman Library, North Little Rock, AR**

Those present were: Devona Pendergrass, President; Trish Miller, Past President; Jud Copeland, VP/Pres.-elect; Jamie Melson, Sec./Treas.; Erin Baber, ALPS chair; Sherry Tinerella, College & University chair; Ashley Burris, Public Libraries & Trustees chair; Pamela Meridith, Ref. & Instruc. Serv. Chair; Carolyn Baker, Resources & Tech. Serv. Chair; Gov. Docs. Chair, Rod Miller; Sherry Simpson, Youth Serv. Chair; Cathy Toney, Awards chair; Kay Bland, Nicole Stroud, Conference co-chairs; Ashley Parker Graves, Emerging Leader chair; Britt Anne Murphy, Assoc. Editor; Angela Black, Marketing chair; Cassandra Barnett, Public Relations chair; Chrissy Karafit, Publications chair; Diane Hughes, Barbie James, Scholarship co-chairs; Jon Goodell, Website chair. One visitor-- Kim Hillison.

President Pendergrass opened the 2014 Executive Board meeting at 1:00 with introductions of everyone present.

New Business

The only piece of business pending for the 2014 Board was concerning a travel budget request for the ALA Councilor. Cassandra Barnett moved to accept Hadi's request for the winter conference plus adding in and bundling for the ALA Annual registration. Ashley Burris seconded. Motion passed.

Jamie reminded everyone to turn in all their verbal reports by email so their reports can be included in the minutes addendum. Deadline was set for 3 weeks from today. (Deadline was later changed via email to Friday, January 10.)

Respectfully submitted,

Jamie Melson
Secretary/Treasurer

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Addendum to Minutes: Reports**

President's Report: Devona Pendergrass

Since the annual conference I have:

- Requested Jon to put upcoming dates for our conferences and affiliate conferences on the website even if the materials are not available so people can plan in advance
- Set Board meeting dates: December 6th, February 21, April 4, June 6, Aug 1, Oct-(conference), Dec 5 (all of these will be at the Laman Library except retreat and conference)
- Appointed all Board members and notified them of their appointment and change over Board meeting
- Worked with Lynda to get our 2014 renewal notice ready for mailing
- Made arrangements to travel to ALA midwinter and to attend council I to represent our chapter as president at my own expense where I will attend the AASL Board of Directors as well as Affiliate Assembly
- Worked with Lynda to get our retreat scheduled-Will be held at the LaQuinta Inn and Suites February 21 and 22. Schedule to be determined
- Please let me know if you would like me to send a letter to your supervisor about your position on the Board. Please e-mail me their name and mailing address
- Be thinking about the direction of your committee and any changes and updates that need to be done to the policies and or bylaws. Bring your ideas to retreat
- Appointed some necessary Ad Hoc Committees
- Worked on conference theme, ideas and handouts

Conference Long Range Planning-This committee will be for my term and will be up to the next president. I see this as a worthwhile endeavor. The

committee will be tasked with the job of thinking ahead. They will need to plan the place and time for annual conference. They will have to be flexible and visionary and think into the future. They will need to recommend to the Executive Board the specific goals for the Association conference to insure continued growth and make specifications, goals and locations for the organization including future conference sites.

Emerging Leaders- This committee should stay in place until we no longer support emerging leaders. The Emerging Leaders program is a leadership development program that enables newer library workers to participate in problem solving, networking, and the opportunity to serve the profession in a leadership capacity. This committee will be responsible for informing and securing our nominees and ensuring the best candidate gets this opportunity. The committee will have to set their guidelines at retreat.

ALA Declaration-This committee will cease at the end of 2014 when the ALA Declaration for the right to libraries initiative sunsets.

Marketing Committee-This committee will be tasked with the important initiatives of advancing our Association, marketing our "brand" and liaising with other organizations to further our mission statement and why all branches of libraries benefit from this organization. I see this as a committee that has two branches. One for marketing and one branch to act as a liaison with our parent organization ALA and its various divisions that are commiserate with our divisions as well as other library and tech related associations within the state. This is why there are two chairs to divide the work. This committee will have to set their guidelines at retreat.

ALA Councilor: Hadi Dudley:

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Approve travel budget of \$2,000 for Hadi Dudley, ALA Councilor, to attend 2014 ALA-Midwinter Conference representing ArLA.

ArASL Division: Wendy Rickman

The ARASL Summer Conference planning is underway. We will be holding the event in Little Rock again this year July 28-29, 2014. We recommended to Lynda Hampel that the Airport Holiday Inn would be the winner of the bid due to their pricing and assistance with additional needs.

ALPS Division: Erin Baber
No report

College & University Division: Sherry Tinerella
No report

Public Libraries & Trustees Division: Ashley Burris
No report

Reference & Instruction Services Division: Pamela Meridith
No report

Resource & Technical Services Division: Carolyn Baker
No report

Special Libraries Division: Dwain Gordon
No report

Government Documents RT: Rod Miller
No report

Information Technology RT: Carol Coffey
No report

New Members RT: Trish Miller
So far, 6 new members have joined.

Youth Services RT: Sherry Simpson
No report

ALA Declaration Comm. (ad hoc): Hadi Dudley
Hadi Dudley prepared a report for *Arkansas Libraries* about the *Declaration* activities that occurred at the ArLA annual conference. We garnered 248 signatures on two large scrolls!

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Awards Comm.: Cathy Toney
No report

Conference Comm.: Kay Bland/Nicole Stroud
No report

Conference-Long range Comm. (ad hoc): Dwain Gordon
No report

Constitution Comm.: Jamie Melson

Devona handed out folders to everyone present that included their job descriptions and copies of the constitution and bylaws. Please look these documents over since we will be working on those 2 documents as well as the manual at the retreat.

Emerging Leader Comm. (ad hoc): Ashley Parker Graves
No report

Intellectual Freedom Comm.: Freddy Hudson
No report

Legislative Comm.: Heather Hays

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Managing Editor: Whitney Ivy
--Associate Editor: Britt Anne Murphy
No report

Marketing Comm. (ad hoc): Angela Black
No report

Membership Comm.: Trish Miller

Nominating Comm.: Jud Copeland
No report

Public Relations Comm.: Cassandra Barnett
No report

Publications Comm.: Chrissy Karafit
No report

Scholarship Comm.: Diane Hughes/Barbie James
No report

Website Comm.: Jon Goodell

Updates to Jobline, Committee and Round Table web pages, and others (arlib.org). See youtube.com/arkansaslibraries for YouTube videos.