

**Arkansas Library Association
Executive Board Meeting
Friday, June 17, 2016 (1:00pm)
Laman Library, North Little Rock, AR**

The meeting was called to order by President Judy Calhoun at 1:06 p .m.

Present:

Executive committee: Judy Calhoun, President; David Eckert, President-Elect; Nicole Stroud, Secretary; ALA Councilor, Lacy Wolfe

Executive administrator: Lynda Hampel

Division chairs: Sloan Powell, ArASL; Lisa Holiman, ALPS; Johnice Dominick, Public Libraries/Trustees; Anne Simpson (in place of Pamela Meridith), Reference Services; Linda Evans, Resources & Tech Services; Janice Weddle, Special Libraries

Round Table chairs: Carol Coffey, Information Technology; Jay Strickland, Two Year Colleges; Brett Williams, Youth Services

Committee Chairs: Shawn Manis, Conference; Dwain Gordon, Future Conference Site; Lauren Drittler, Constitution; Ashley Graves, Emerging Leaders; Anna Bates (in place of John Paul Myrick), Intellectual Freedom; Britt Anne Murphy, Journal Editor; Heather Hays, Journal Assistant Editor; Hadi Dudley, Legislative; Carol Hanan, Membership/New Members; Debbie Hall, Scholarship; Ron Russ, Web Services

Visitors: N/A

Previous Minutes

Johnice Dominick moved to approve April 2016 minutes, Debbie Hall seconded. Approved unanimously.

Executive Board Reports

President's Report / Executive Committee Minutes

Noted that Bob Razer's name was misspelled in the president's report.

ALA Councilor Report

Our ALA Councilor Lacy Wolfe is organizing an ALA Orlando ArLA meetup. She is expecting about 10 people, and she plans to send out one more invite. She is expecting discussion on chapters' involvement in ALA council. She attended the ALA virtual membership meeting and noted that there were interesting updates on membership. Please see her June report for details (attached). Hadi Dudley asked if the virtual meeting was archived; Lacy said she will share by email if it is available.

Executive Administrator Report

Lynda submitted her report prior to today's meeting. No questions.

Financial Report

Judy Calhoun asked if we can get financial info to our treasurer Mindy sooner, so we can get her report

sooner. All is looking good.

Membership report

We now have 534 members, over 100 of which are new members. We discussed having longtime members mentor new members during conference. There were 66 new members at last year's conference, so we may consider assigning mentors multiple new members. It was noted that we have "new member" ribbons that attach to name badges, so board members and others are encouraged to be on the lookout and to offer assistance. The membership committee will get together with the conference committee to further discuss mentoring and any other new member plans.

ALPS report

ALPS had 97 attendees at their conference and a \$2,364 profit. There are shirts left if any library staff wants them. Shirts will also be for sale at ArLA.

Website report

Ron Russ spoke with the FBI more than once about hacking issues. Ron noted it wouldn't have been such a big deal if it hadn't been a pro-ISIL group doing the hacking. Our new website was launched early in order to mitigate security concerns. Lynda did a local TV interview about the hack. Lynda asked if new website will contain membership info, and whether members will be able to pay their dues through the new site. Ron noted that most state library associations are not doing membership payments on their own anymore; typically they outsource to a third party to do membership management. These third parties are not necessarily handling the whole website, largely the membership portion. Ron doesn't know yet what expense would be like, but he is considering getting quotes. We can potentially continue accepting dues payments via Paypal. Security, complexity issues, and volunteer time constraints all explain why so many associations are regularly outsourcing this work.

Ashley Parker-Graves mentioned that there is a state organization – the Information Network of Arkansas - that may be able to provide these types of website/membership services for ArLA. Ashley sits on this board and can find out more information. This would give us the same level of security as any state databases.

Ron gets lots of questions about who is on the list that was stolen. We don't know exactly when the data was taken, so we don't know for sure. Ron noted that this data was released on the dark web, not in a place widely available.

Conference Report

Thanks to Rebecka Virden & Johnice Dominick for knocking things out of the park. They have been working really hard. We are currently working on registration forms; these were passed around so all can see the conference logo. Three levels of sponsorship for vendors will be available. We will have vendor logos on conference shirts for upper tier sponsorships. We're working to make sure vendors have face time with conference attendees.

A flat fee of \$40 will be charged for both pre-conferences. The preconference topics are active shooter / conflict resolution. We have a speaker for the 1st preconference, and we still need one for the 2nd.

Keynotes: Scott Bonner is interested and is checking his dates. Dr. Julie Todaro will be closing speaker. She is our incoming ALA president.

Shawn Manis shared that at his last count, 28 sessions have been proposed; he is expecting more. Judy thinks that at last count 50 proposals have been received for 48 slots. Judy mentioned that Dr. Julie Todaro might be willing to do a breakout session.

The committee is planning a steampunk themed welcome reception at CALS. Attendees are encouraged to come dressed in steampunk attire. We may have a costume contest. We're hoping to provide live music for this event.

Lynda noted that 4 or 5 vendors have already sent in their registrations, including EBSCO. TLC has not sent in paperwork yet, but they have verbally committed, per Judy.

T-shirts: we're looking at putting our conference logo on the front, and a major sponsor on one sleeve. The ArLA logo will also be included.

Constitution

The constitution has been completed. Hopefully all have had a chance to read and are ready to vote. Judy noted that any constitutional changes that are being proposed to membership have to be received by July 1.

Thanks!

ArLA members have been putting in extra work on some important projects. In particular, we'd like to thank Hadi Dudley for her efforts on restoring state aid, to Ron Russ and the website committee for their efforts regarding the website hack and FBI/ISIS issues, and to Lauren Drittler and the constitution committee for their efforts revising our bylaws/constitution/manual.

OLD BUSINESS:

Logo

David Eckert brought back 3 finalist logos, one of which was tweaked a bit.

#1 – 9 votes

#2 – 2 votes

#3 – 12 votes

Revote #1 – 10

Revote #3 – 12

#3 is the executive board's selection. Judy mentioned reaching out to the full membership for approval; however, there isn't anything in the constitution that would require this step.

David polled the room. The majority is okay with making the logo decision as a board. The question was raised whether the current logo was approved by full membership, but no one remembers this having happened. A new logo was designed for the centennial conference, but it is believed that it was never formally adopted in spite of being used as the primary ArLA logo for the last few years.

Judy asked if the red color on the logo sample page is acceptable. We will keep the black version as is. Linda Evans moved we accept the red that is on the paper David distributed. No second. David will email the color logo to the board for further review.

NEW BUSINESS

Constitution Changes

The completed constitution is available in Dropbox. David Eckert's staff member Valerie is on this committee, and she made notes about items that are slated to be moved to the manual.

It was noted that 501(C)(3) bylaws are the requirement for a nonprofit association. We are not currently following this guideline, so the situation is being remedied. The majority of our governing information was in our constitution, not bylaws. We would like to stress to the membership that we need to come into compliance with nonprofit regulations.

Hadi Dudley thanked Lauren Drittler and the constitution committee, Lauren thanked Valerie.

Hadi asked if the executive board will be able to create standing committees now, without requiring approval of the full membership. She would prefer that the executive board have this authority. It was noted that the manual can be changed by executive board; the board only needs to go to the full membership when a change to the bylaws is being considered.

David would like to have the new bylaws and manual ready to show membership all at the same time, if possible.

Linda Evans moved to accept new bylaws, Ashley Parker Graves seconded. Passed unanimously. The full membership will now have an opportunity to review the bylaws, and will vote during conference whether or not to approve them.

Journal cost

There has been some question about the cost of purchasing extra journal copies. Inside the journal cover it says \$5 members / \$15 non-members. An institutional membership for 4 journal issues is \$100. Britt Murphy suggests that we increase the extra copy price to \$30 for non members. Linda Evans moved that we charge \$30 for extra copies, whether for members or not members. Dwain Gordon seconded. Passed unanimously.

Executive session

President Judy Calhoun called an executive session at 2:11 p.m., to discuss our executive administrator's contract.

Executive session concluded.

Montgomery County Library

Judy mentioned that a thank you letter was received from Montgomery County Library in appreciation for the ArLA/LEAF donation.

Nominations

Secretary/Treasurer - Two nominations have been received so far.

Vice President – We have one public librarian nomination, but we really need an academic/special/other nomination for this position. Carolyn Ashcraft wrote a letter encouraging alternating library types, but we have not gone so far as to put this in our bylaws or manual. Dwain Gordon reiterated that we have traditionally striven for a three year cycle: public, academic/special, school. He suggested that we only accept nominations from academic/special and/or school this year. He noted

that a public nominee will always win since this group dominates our membership. David Eckert suggested recruiting nominating committee members from academic/special and school libraries. Lauren Drittler pointed out that more people will be voting this year since the election will take place online, whereas it has been traditionally held in person at conference. David noted that if the rotation works as it should, you have a public, academic and school representative on the executive board all at the same time (President, Vice President, and Past President).

Bylaws

Hadi Dudley asked to revisit our earlier bylaws discussion. She noted that Article 11 says bylaws revisions should take place at a full membership meeting. She suggested that we consider allowing e-voting of full membership for bylaws, the same way we plan to do elections going forward. David said he will ask Valerie to make this change.

Hadi amended the earlier motion to accept the new bylaws to allow for voting in the same fashion as is allowed for elections (i.e., bylaws can be voted on electronically, it is not necessary to have a physical gathering of the membership). Dwain Gordon seconded. Passed unanimously.

Judy shared that Shawn Manis's apartment burned. The ArLA board took up a collection to help with related expenses and presented it to Shawn.

Our next meeting August 26.

Dwain Gordon moved to adjourn, Hadi Dudley seconded, passed unanimously.

Meeting adjourned at 2:46 pm.