



**Arkansas Library Association  
Executive Board Meeting  
Friday, December 10, 2021, 9:00 AM  
Virtual Meeting via Zoom**

**Executive Board in attendance (voting members denoted by \*):** Kathleen Ashmore, \*Carol Coffey, \*Crystal Gates, \*Nithin Lakshmana, \*Emily Rozario, \*Ron Russ, President \*Philip Shackelford, \*Rachel Shankles, \*Lynn Valetutti, Secretary \*Janice Weddle

- I. **Call to Order** – President Philip Shackelford called the meeting to order at 9:01 AM.
- II. **Roll Call** – Attendance was recorded via presence on Zoom.
- III. **Minutes & Consent Agenda** – Minutes of the 11/12/2021 meeting and consent agenda of information-only reports distributed prior to the meeting. In the November meeting’s budget discussion, the school librarians’ CI was incorrectly referred to as AAIM. The minutes were corrected to use the name COSLLE. Crystal Gates made a motion to approve the minutes as corrected and to receive the reports on the consent agenda; seconded by Rachel Shankles. Motion carried.
- IV. **Financial Report** – Kathleen Ashmore delivered the financial report. ArLA has \$74,009.00 in Edward Jones and \$82,997.49 in the checking account, \$10,000 of which is scholarship money and \$13,762 of which is LEAF funding. The operating cash balance is \$59,235.49.
- V. **ALA Councilor Report** – Crystal Gates stated there was no report.
- VI. **Business Items**
  - a. **Committee Chairs for 2022** – President-Elect Rachel Shankles presented a slate of committee chairs to the Executive Board for approval. Crystal Gates made a motion to approve the slate of committee chairs as presented; seconded by Carol Coffey. Motion carried.
  - b. **ArLA Handbook** – Janice Weddle presented the 2021 Bylaws & Handbook Committee’s recommended revisions to the Handbook. The committee restructured the Handbook with a new style guide, added and edited entries for committees, established procedures for filling Board vacancies with special elections, and updated lists of CIs and committees.

Ron Russ made a motion to approve the Handbook revisions as distributed; seconded by Crystal Gates. Motion carried, with at least 2/3 majority.
  - c. **AQuALib CI** – A new application came before the Board to create the Arkansas Queer Alliance for Libraries CI (AQuALib). Carol Coffey made a motion to approve the CI application; Crystal Gates seconded. Motion carried.

**VII. Annual Reports** – No other reports were made. Rachel Shankles commented that all CIs turned in an annual report. Janice Weddle thanked everyone for submitting their written reports.

**VIII. Announcements** –Janice Weddle announced that the 2022 Executive Board’s orientation meeting would take place shortly following the Executive Board meeting.

Members and attendees should all check the website for pages or contact information that needs to be updated. Updates should be sent to Ron Russ, the ArLA Webmaster.

President Shackelford announced that past participants in ALL-In will have a meeting later in the afternoon on December 10.

Rachel Shankles announced that the Executive Board will have a Board Retreat on January 14, 2022 via Zoom from 9:00-11:00 AM. CI/Committee leaders will have an orientation on January 21, 2022 via Zoom from 9:00-10:00 AM.

Rachel Shankles asked CI/Committee leaders to send her calendar information for 2022 events and meetings.

The first Executive Board meeting for 2022 will be February 11, 2022 via Zoom at 9:00 AM.

**IX. Public Comments** – No public comments were made.

**X. Adjournment** – Meeting adjourned at 9:20 AM.

Respectfully submitted,

Janice Weddle