



**Arkansas Library Association  
Executive Board Meeting  
Friday, August 8, 2020, 12:30 PM  
Virtual Meeting via Zoom**

**In attendance:** Jodie Bogerding, Dan Boice, Carol Coffey, Dean Covington, David Eckert, Stewart Fuell, Crystal Gates, Chance Griebel, Jill Heard, Ruth Hyatt, Susie Kirk, Britt Murphy, Jessica Riedmueller Ron Russ, Rachel Shankles, Lynn Valetutti, Rebecka Virden, Janice Weddle, Lacy Wolfe

- I. **Call to Order** – President Crystal Gates called the meeting to order at 12:37 PM.
- II. **Roll Call & Minutes** – Attendance was recorded via presence on Zoom. Minutes of the 6/12/2020 were made available through Dropbox prior to the meeting. Dan Boice made a motion to approve the minutes; seconded by David Eckert. Minutes approved.
- III. **Financial Report** – Lynn Valetutti reported that renewals are still slowly coming in. The January through June 2020 Profit & Loss statement has been shared in Dropbox (attached). Crystal and Lynn both reminded everyone to register for the annual conference.
- IV. **ALA Councilor’s Report** – ALA Councilor Lacy Wolfe reported that full council meetings will be taking place online. There will be six forum-style council meetings to discuss the “Forward Together” initiative. The first meeting will be held August 28, 2020. This year’s Midwinter meeting will take place virtually. It will also be the last Midwinter meeting.
- V. **Committee Reports**

Awards – Recipients have been chosen and notifications have been sent. The committee is in the process of ordering plaques. The Awards Ceremony will take place via Zoom on October 15, 2020 from 12:30-1:30 PM.

Bylaws – Janice Weddle reported that the committee has had four Zoom meetings since the last Board meeting. The committee submitted their recommended changes to the Bylaws and the list of Membership Dues, approved by the Board on 6/12/20, to the full ArLA membership in the spring/summer issue of Arkansas Libraries. The committee has continued to work on revising the Policy Manual/Handbook to align with the new Bylaws.

There was further discussion about voting for the changes. Janice reminded the Board that the vote should go before the membership 30 days prior to the conference. Discussion about the process for electronic voting included discussion about nominations. The Nominating committee report has been moved below to reflect this discussion.

Nominating – Jill Heard reported that nominations will go out within 10 days of the meeting. Ron Russ will format the ballot. The Nominating Committee will provide bios and pictures for the

candidates. The Bylaws committee will provide recommended voting structure for the bylaws changes. Britt Murphy also stated that the *Arkansas Libraries* journal can publish the information.

There was significant discussion about voting for At-Large representatives. It was suggested that all the candidates should be listed and the voter will select four from the pool of candidates. In the event of a tie, a run-off is likely to occur.

Conference – No report.

Arkansas Libraries – No report.

Emerging Leader – No report.

Future Conference – Crystal Gates and Philip Shackelford have been in discussion with the Fort Smith conference venue about how to accommodate a 2021 in-person conference. There are concerns about signing a contract with so many unknown variables. In the best-case, the venue will agree to a non-date specific return when the pandemic has subsided.

Intellectual Freedom – No report.

Legislative – No report.

Marketing – Susie Kirk shared information on social media for the annual conference and has been working on the conference publication.

Membership – Dean Covington reported that more than half of the library associations in the US have an institutional dues schedule based on the library budget or based on the benefits to institutional members. Dean recommends that the Membership committee be charged with investigating examples of dues structures and suggest a new institutional dues structure for ArLA.

Scholarship – Chance Griebel reported that he is still assembling his committee and compiling the list of scholarships.

Strategic Plan – No report.

Web Services – No report.

ArASL – Rachel Shankles reported that they had a successful forum on re-opening. One hundred people reserved spots, and 50 people attended. Transcripts were sent to anyone who requested one. Rachel was able to arrange professional development credit for this event.

ALPS – Stuart Fuell reported that ALPS has been having successful virtual meet-up for both professional development and social interaction. Attendance averages 10-12 people per event. Nominations for chair-elect are open.

CULD – No report.

Public Libraries – Carol Coffey reported that their re-opening forum went well with about 45 people in attendance. They are in the process of scheduling their business meeting for conference.

RISD – No report.

RTSD – No report.

Two-Year Colleges – The Two-Year Colleges business meeting will take place October 15, 2020 at 4:00 PM.

Youth Services – Ruth Hyatt reports that she has been offering weekly Zoom meetings for youth services programmers. They have talked about ArLA, our roundtable, and the virtual conference. Youth Services will hold a zoom meeting during the week of the virtual conference. A google form with date options has been sent out.

SELA – SELA's joint conference with Georgia will be October 7-9, 2020. It is a free conference for SELA members, and new member rates are reasonable.

**VI. Business Items**

a. Britt Murphy raised a question about how Communities of Interest will apply and when. Crystal reported that she, Lavoris Martin, and Kathleen Ashmore are working on forms that will be put online and in the Handbook. Communities of Interest should get their applications in by the end of the year.

**VII. Announcements** – Britt Murphy acknowledged Amy McGohan and Susie Kirk for their work on the conference publication. She is also trying to find sponsors for the masks that will be included with registration.

The next meeting will be held October 9, 2020 via Zoom at 10:00 AM.

**VIII. Adjournment** – Meeting adjourned at 1:30 PM.

Respectfully submitted,

Jessica Riedmueller

Arkansas Library Association  
**Profit & Loss**  
January through June 2020

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	<u>Jan - Jun 20</u>
Ordinary Income/Expense	
Income	
Program Income	
Deposit	15,133.29
Total Program Income	<u>15,133.29</u>
Total Income	15,133.29
Expense	
Award Recipient	1,000.00
Contract Services	
Accounting Fees	525.00
Outside Contract Services	77.36
Total Contract Services	602.36
Journal Bi Annual	1,844.75
Operations	
Postage, Mailing Service	530.63
Total Operations	530.63
Program Service Fees	172.00
Supplies Office	92.76
Travel and Meetings	
Conference, Convention, Meeting	1,319.64
Travel	417.10
Total Travel and Meetings	1,736.74
Website Expense	1,728.00
Total Expense	<u>7,707.24</u>
Net Ordinary Income	<u>7,426.05</u>
Net Income	<u><u>7,426.05</u></u>