



Arkansas Library Association
Executive Board Meeting
Friday, August 12, 2022, 9:00 AM
Virtual Meeting via Zoom

Executive Board in attendance (voting members denoted by *): *Kathleen Ashmore, *Carol Coffey, *Crystal Gates, *Janine Miller, *Emily Rozario, *Ron Russ, *Philip Shackelford, President *Rachel Shankles, *Jennifer Wann, Secretary *Janice Weddle

- I. **Call to Order** – President Rachel Shankles called the meeting to order at 9:00 AM.
- II. **Roll Call & Minutes** – Attendance was recorded via presence on Zoom. Jennifer Wann made a motion to accept the minutes of the 6/3/2022 Executive Board meeting as distributed; seconded by Janine Miller. Motion carried.
- III. **Consent Agenda** – Consent agenda of information-only reports was distributed prior to the meeting. Philip Shackelford made a motion to receive the reports on the consent agenda; seconded by Jennifer Wann. Motion carried.
- IV. **President’s Report** – President Rachel Shankles reported the materials for the Libraries Transform campaign were shared via listserv and press release. An Advocacy tab has been added to the ArLA website. President Shankles accepted Mandy Bashaw’s resignation as chair of the Marketing Committee.
- V. **Financial Report** – Kathleen Ashmore delivered the financial report. ArLA has \$74,086.25 in Edward Jones and \$99,038.91 in the checking account, \$10,000 of which is scholarship money and \$13,762 of which is LEAF funding. The operating cash balance is \$75,276.91. Conference registrations are coming in now, so the balance is changing daily. The quarterly financial information has been filed with H&R Block.
- VI. **ALA Councilor Report** – Crystal Gates delivered the ALA Councilor report. A virtual ALA Council meeting is scheduled in the next 3-4 weeks to determine whether or not to hold a constitutional convention next year. The Parliamentarian recommends combining ALA’s Constitution and Bylaws into a single document, due to duplication of most information and to reconcile the limited differences. Crystal also thanked everyone who attended the Arkansas dinners in Washington, D.C. at ALA Annual.
- VII. **SELA Report** – Emily Rozario delivered the SELA report. The SELA Conference will be held October 11-14, 2022 in Meridian, MS. The theme for the conference will be “Libraries Uncensored.” There have been technical difficulties that have delayed the opening of registration and hotel reservations for the conference, but both should be available soon. There will be a memorial for SELA members that have passed away in the last year during the conference. Please send Emily the names of any Arkansas members of SELA who should be recognized.

VIII. **Committee Reports**

- a. **Conference Committee** – Carol Coffey reported that the committee continues to plan and prepare for the conference. All keynote speakers have been scheduled. The program of breakout sessions have been set. Registrations are coming in. Carol met recently with a representative for Sched.com, which will serve as the conference’s program. Sched.com will allow us to download and archive the program for our records. The committee is still trying to establish a venue for Trivia Night and options for dine-arounds on Saturday night. Jennifer Wann reported that the schedule is ready to be posted online and all primary presenters have returned speaker agreements.

IX. **Business Items**

- a. **Conference Half-Day Registrations** – Carol Coffey made a motion to offer half-day registrations on both Friday and Sunday during the ArLA conference, at a cost of \$50 per half-day. Crystal Gates seconded the motion. The Friday half-day registration would not include a ticket for the ArLA Awards Dinner on Friday evening. Motion carried.
- b. **2023 Conference Location** – Crystal Gates reported that quotes had been received from three potential locations for the 2023 ArLA Annual Conference: Hot Springs, Jonesboro, and northwest Arkansas. The quote from Hot Springs was described as the best deal for the association. Crystal Gates made a motion to pursue an agreement with Hot Springs for the 2023 ArLA Annual Conference, with dates available in late September through mid-October. Ron Russ seconded the motion. Discussion ensued. The question was raised if we had an agreement with Fort Smith for multiple years. It was reported that there were no formal agreements with Fort Smith to consider them for multiple years. Motion carried.
- c. **Marketing Committee Chair** – President Shankles made a motion to approve the appointment of Robin Campbell as chair of the Marketing Committee; seconded by Kathleen Ashmore. Motion carried.

X. **Old Business Items**

- a. **Everylibrary Ad Hoc Committee** – President Shankles reported that no members have been appointed to the committee yet.

XI. **Calendar** – President Shankles announced the following calendar items:

- a. **August 12** – Membership Committee meeting 2:30 PM
- b. **August 26** – RISci Lunch & Learn with MELLW 1:00 PM
- c. **August 26** – Bylaws & Handbook Committee meeting 2:00 PM

The next Executive Board meeting will be October 14, 2022 at 11:00 AM in Fort Smith during the ArLA Conference.

XII. **Announcements** – President Shankles congratulated Ron Russ on his recent award from ASU-Beebe.

Philip Shackelford announced that requests for biographical statements from nominees for the election have gone out.

Janice Weddle reminded Board members that public information regarding the ArLA Election, Annual Business Meeting, and budget requests will need to be distributed to the listserv before the next Board meeting.

XIII. Public Comments – No public comments were made.

XIV. Adjournment – Meeting adjourned at 9:41 AM.

XV. Actions Taken via Email – These are actions taken by the Board, outside of regularly scheduled meetings, due to exigent circumstances.

- a. Election Certification** – On 9/28/2022, Philip Shackelford made a motion on behalf of the Nominating & Elections Committee to request Board approval via email for the proposed election certifiers, as described in Bylaws IX.3 and the Handbook 9.3.2. President Shankles reported on 9/29/2022 that all Board members consented to take action in writing. Motion to appoint Philip Shackelford and Kathleen Ashmore as election certifiers approved 9/29/2022.

Respectfully submitted,

Janice Weddle