



Arkansas Library Association
Executive Board Meeting
Friday, February 10, 2023, 9:00 AM
Virtual Meeting via Zoom

Executive Board in attendance (voting members denoted by *): *Kathleen Ashmore, President *Carol Coffey, *Crystal Gates, *Jessica Kirk, *Simone Kirk, *John McGraw, Ron Russ, *Rachel Shankles, *Jennifer Wann, Secretary *Jessica Riedmueller, *Taylor Vanlandingham, Amber Wilson

- I. **Call to Order** – President Carol Coffey called the meeting to order at 9:03 AM.
- II. **Roll Call & Minutes** – Attendance was recorded via presence on Zoom. Minutes of the 12/9/2022 Executive Board meeting accepted as distributed.
- III. **Consent Agenda** – Consent agenda of information-only reports was distributed prior to the meeting. John McGraw made a motion to receive the reports on the consent agenda; seconded by Jennifer Wann. Motion carried.
- IV. **President’s Report** – President Carol Coffey has met with the Records Management, Strategic Plan, Membership, and Conference committees. She has also worked with Adam Webb in his role as president of Advocates for All Arkansas Libraries (AAAL) to create a joint resolution from AAAL and ArLA addressing SB 81.
- V. **Financial Report** – Kathleen Ashmore delivered the financial report. ArLA has \$74,790.96 in Edward Jones and \$123,087.04 in the checking account, \$10,538 of which is scholarship money and \$16,887 of which is LEAF funding. The operating cash balance is \$95,662.04. Kathleen is working on 2023 goals with the Budget and Finance Committee. She has also been working with Ron Russ in his role as Treasurer-Elect.
- VI. **ALA Councilor Report** – Crystal Gates attended the LibLearnX conference held in New Orleans from January 27-30, 2023. Crystal reported on actions taken by Council. The constitution has been repealed and bylaws changes have been suggested. There will be changes to membership dues for regular membership and for round tables. To increase engagement, ALA will waive round table fees for international members. ALA has contingencies in place to help supplement funds that round tables may lose due to these changes. ALA Annual will be in Chicago from June 22-27, 2023.
- VII. **Committee Reports**
 - a. **Bylaws & Handbook Committee** – Jessica Riedmueller reported that the Bylaws and Handbook committee has begun discussing their scope of work for 2023. The first meeting will occur on Friday, February 17, 2023 at 2:00 PM via Zoom.
- VIII. **Business Items**
 - a. **Board Vacancy** – President Coffey asked for a motion to approve the appointment of J.P. Myrick to fill the vacant spot of SELA representative. Crystal Gates brought the motion; John McGraw seconded. Motion carried.

- b. **Deed of Gift** – President Coffey discussed changes to the Deed of Gift necessary to move ArLA’s archival materials from Henderson to UA Fayetteville. The changes primarily deal with how the materials would be deaccessioned. The previous vote was postponed, but due to substantive changes, a new motion was deemed necessary. Rachel Shankles moved to approve the amended Deed of Gift. Jessica Riedmueller seconded the motion. Motion carried.
- c. **Annual Conference** – The convention center and hotel in Hot Springs was asked to provide a quote to host the next three years of ArLA annual conferences. The negotiated contract would result in significant cost savings for ArLA and would help with future conference planning. Rachel Shankles made a motion to approve the convention center and hotel agreements. Jessica Riedmueller seconded the motion. Motion carried.
- d. **ArLA Handbook** – Motion from Bylaws & Handbook Committee. Jessica Riedmueller proposed changing Handbook section 5.1.2 to correctly reflect institutional membership benefits and to add section 5.2.1.2 to reflect the approved institutional membership rate of \$25 for school libraries. After calling for any further discussion, President Coffey called for a vote on approving the Handbook revisions as distributed. Motion carried.
- e. **Increasing cost of individual *Arkansas Libraries* issues** – Proposal from the Journal Committee to increase the cost of individual issues of *Arkansas Libraries* to \$50 from \$30. Motion was made by Jessica Riedmueller, and it was seconded by Rachel Shankles. Motion carried.
- f. **Finances** – Motion from the Budget & Finance Committee to move all LEAF and Scholarship funds to the Edward Jones account so that the Arvest account reflects only Association operating expenses. The amount to be moved is \$27,425.00. Motion carried.

IX. Calendar – The following calendar items were announced.

- a. Rachel Shankles announced that COSLLE will have a meeting March 9 at 4:00pm.

The next Executive Board meeting will be April 7, 2023 at 1:00 PM at Laman Library in North Little Rock. The meeting will include time for a SWOT exercise in preparation for the next round of strategic planning.

X. Announcements – Britt Anne Murphy and Crystal Gates encouraged members to talk to their institutions about ArLA institutional memberships.

XI. Public Comments – No public comments were made.

XII. Adjournment – Meeting adjourned at 9:20 AM.

XIII. Actions Taken via Email – These are actions taken by the Board, outside of regularly scheduled meetings, due to exigent circumstances.

- a. **2023 Committee Chairs** – On January 5, 2023, Carol Coffey made a motion that the ArLA Executive Board approve the 2023 committee chair appointees. The motion was approved on January 11, 2023.
- b. **SELA invitation to annual conference** – On February 28, 2023 President Coffey brought a motion on behalf of the Conference Committee to extend an invitation to SELA to join the ArLA conference to take place October 13-15, 2023. The motion was approved on March 8, 2023.

Respectfully submitted,

Jessica Riedmueller