



**Arkansas Library Association
Executive Board Meeting
Friday, March 12, 2021, 9:00 AM
Virtual Meeting via Zoom**

Executive Board in attendance: Carol Coffey, Crystal Gates, Emily Rozario, Ron Russ, President Philip Shackelford, Rachel Shankles, Lynn Valetutti, Secretary Janice Weddle, Lacy Wolfe

- I. **Call to Order** – President Philip Shackelford called the meeting to order at 9:00 AM.
- II. **Roll Call & Minutes** – Attendance was recorded via presence on Zoom. Minutes of the 02/12/2021 meeting were distributed prior to the meeting. Minutes approved as corrected.
- III. **Consent Agenda** – Consent agenda of information-only reports distributed prior to the meeting. Ron Russ made a motion to approve the reports on the consent agenda; seconded by Carol Coffey. Motion carried.
- IV. **Financial Report** – Lynn Valetutti delivered the financial report. ArLA has \$85,074.92 in our checking account, \$40,681 in Edward Jones, \$39,550 of which is scholarship money and \$12,165 of which is LEAF funding. The operating cash balance is \$33,359.92. There have been 57 Pets of ArLA calendars sold to date, for a gross revenue of \$855. After subtracting the printing costs of \$545.63, ArLA earned a profit of \$309.37 on the calendars. The budget proposal in Dropbox has been adjusted with a reduced amount for the ALA Councilor’s travel costs to attend ALA Annual Conference. The profit & loss statement for January and February 2021 prepared by the accountant has been uploaded to Dropbox. The taxes should be submitted by the accountant in the following week.
- V. **ALA Councilor’s Report** – Lacy Wolfe will attend the virtual ALA Annual Conference June 24-29, at a reduced rate of \$99. Several announcements of ALA events have been shared on the ArLA listservs. ALA elections are underway, and members should have received information about how to vote in the election. The rebranded ALA Midwinter Conference is scheduled to take place in January 2022 in San Antonio. School Library Month, National Library Week, and National Library Workers Day will all be taking place in April. The virtual ACRL Conference will take place April 13-16. The American Rescue Plan Act included an increase of \$200 million for IMLS, with an additional \$7.72 billion dedicated to connectivity and broadband.
- VI. **Committee Reports**

MArLA – In addition to the written report submitted prior to the meeting, Jessica Riedmueller reported that the CI has been in contact with the Office of Civil Rights to develop information sessions or training opportunities this year.

Membership – In addition to the written report submitted prior to the meeting, Tonya Ryals reported that the committee has begun reviewing the Membership Directory on the website.

VII. Business Items

- a. ArLA 2021 Budget** – The proposed 2021 ArLA operating budget was distributed prior to the meeting. The proposed Conference budget was included within the overall operating budget. It was noted that the budget line for travel expenses for the ALA Councilor had been decreased to account for reduced costs in attending ALA Annual Conference virtually this year. Lynn Valetutti made a motion to adopt the operating budget, as adjusted. Ron Russ seconded. Motion carried.
- b. Parliamentarian** – President Shackelford presented a proposal to appoint a Parliamentarian to help the Executive Board conduct business under Robert’s Rules of Order. Questions were raised about whether this would be a temporary position or a permanent change to the Board’s structure. It was pointed out that establishing a Parliamentarian position for future Boards will require changes to the ArLA Handbook. Lacy Wolfe made a motion that Amber Wilson be appointed Parliamentarian for 2021; seconded by Rachel Shankles. Motion carried.
- c. “Pets of ArLA” Calendar Promotion** – Britt Murphy presented a proposal to distribute the remaining 20 calendars as a promotion to new ArLA members. The suggestion was made that some copies should be sent to elected state representatives as a promotion. Lynn Valetutti made a motion to send calendars to our elected representatives and the governor; Lacy Wolfe seconded. Motion carried. Discussion continued for distributing the remaining calendars. Questions were raised about how to reach completely new members. Suggestions were made to focus on non-member conference attendees, asking directors across the state to distribute copies to their staff members, etc. Lynn Valetutti made a motion that the remaining calendars be distributed to new members; Carol Coffey seconded. Motion carried.
- d. Mentorship Program** – On 2/12/21, the Board voted to postpone consideration of the Membership Involvement CI’s proposed mentorship program until the 3/12/21 meeting. No report or updated proposal was submitted for the Board’s consideration. Ron Russ made a motion to postpone indefinitely; seconded by Janice Weddle. Motion to postpone carried.

VIII. Announcements – President Shackelford announced that Allie Stevens will present the next Lunch & Learn webinar on 3/17.

Britt Murphy announced the Pandemic Response Committee’s program will take place 3/12 at 1pm.

Janice Weddle reminded attendees that announcements of upcoming events should be made via the listserv to reach all members of the Association.

The next meeting will be held April 9, 2021 via Zoom at 9:00 AM.

IX. Public Comments

X. Adjournment – Meeting adjourned at 9:29 AM.

Respectfully submitted,

Janice Weddle