# Arkansas Library Association Executive Board Meeting Laman Library North Little Rock, AR April 9, 2010

(Corrections made at the June Board meeting are in italics.)

Those present were: Connie Zimmer, President; Shawn Pierce, Vice-President/President-Elect/Nominating Comm. Chair; Ron Russ, ALA Councilor/Webmaster; Dwain Gordon, SELA Representative/Conference Comm. Chair; Devona Pendergrass\*, AASL Div. Chair; Kaye Talley, College & University Div. Chair; Sarah Ernst, Public Libraries & Trustees Div. Chair; Amber Wilson, Reference & Instruction Services Div. Chair; Heidi Vix, Resources & Technical Services Div. Chair; Michael Strickland, Special Libraries Div. Chair; Laura Speer, Youth Services RT Chair/Journal Editor; Frances Hager, Government Documents RT Chair; Tina Bradley, Two-Year Colleges Roundtable; Karen Russ, Centennial Planning Comm. Chair; Bill Parton, Constitution Comm. Chair; Donna McDonald, Legislative Comm. Chair; Kathie Buckman, Publications Comm. Chair; Diane Hughes, Scholarship Comm. Chair; Barbara Martin, Executive Administrator; and guest Lynda Hampel, Administrative Assistant.

President, Connie Zimmer called the meeting to order at 10:05 a.m. Introductions were done for the sake of new board members. After board members reviewed the minutes from the Retreat, an issue of formatting was mentioned and corrected.

Diane made a motion to approve the minutes, Karen provided the second. The minutes were approved.

#### Reports:

# **President's Report, Connie Zimmer:**

Connie will re-send the letter to ACRL for the 2017 Conference in Nashville, TN. Connie will send a letter to EBSCO requesting conference bags for the 2010 conference.

#### **ALA Councilor, Ron Russ:**

Ron distributed information on Cap Wiz with screen shots of the website for the purpose of deciding if Arkansas wants to participate. Ron gave a background of what Cap Wiz and explained what the participation would entail and how it works. After his

explanation Ron made a motion to participate in Cap Wiz, and seconded by Kathie. Donna asked for more discussion and research before the motioned went any further. After a rather lengthy discussion, Laura made a motion to investigate further involvement with Cap Wiz and advantages other states are finding in using it. It was suggested that a committee do research and come back at a later date with a recommendation and/or other alternatives. Karen seconded motion and it was approved. The committee will be made up of Donna McDonald, Laura Speer, Sara Ernest and Michael Strickland.

# SELA Representative/Conf. Comm. Chair, Dwain Gordon:

Since the Arkansas Library Association and SELA are jointly holding the 2010 Conference, the SELA Report is included in the Conference Report.

# **Executive Administrator, Barbara Martin:**

Barbara distributed financial reports for review. She defined the equity accounts as "carry-over" amounts from previous years. Barbara transferred money from the ALPS equity account to this year's financials in order to cover a scholarship for ALPS from 2009. She assured the Board that Association is doing very well monetarily. Barbara will distinguish the ArLA/SELA conference expenses and income on the reports in order to divide between the two based on percentages of attendance.

# **AASL Division, Devona Pendergrass:**

Devona reported the annual AASL Conference will be held in Conway, Arkansas July 25 – 26, 2010. Conference registration information has been sent out.

Devona is updating our National Affiliation and plans to attend the affiliate sessions at the National ALA conference in June.

# **ALPS Division, Kara Propes:**

No Report.

# **College & University Division, Kaye Talley:**

Kaye reported the division's annual Spring Meeting is scheduled for the next week.

#### **Public Libraries & Trustees Division, Sarah Ernst:**

Sarah had no formal report but wanted to reassure the Board that she and Dwain are working on arranging time for the Trustees to meet at the Annual Conference.

#### Reference & Instruction Services Division, Amber Wilson:

Amber sent a proposal for Conference with time slot, to Dwain including a request for a meeting time for the division at the Conference.

# **Resources & Technical Services Division, Heidi Vix:**

Heidi reported she has made additional posts to the division blog. And the division has been working on a program for the Conference.

# **Special Libraries Division, Michael Strickland:**

No Report.

# **Government Documents Roundtable, Frances Hager:**

Frances reported that she and Karen represented the Association and Government Document Roundtable at the Genealology Road show held in Stuttgart on March 13<sup>th</sup>. At the Road Show Karen presented *a program* on using the Library of Congress' American Memory Project, which was well attended.

Frances has submitted a program for the ArLA/SELA Conference.

#### Information Technology Roundtable, George Fowler:

No Report.

# **New Members Roundtable, Jerrie Townsend:**

In Jerrie's absence, Lynda reported 27 new members for 2010.

## Two-Year Colleges Roundtable, Tina Bradley:

No Report.

#### **Youth Services Roundtable, Laura Speer:**

Laura reported Francisa Goldsmith will be presenting at the ArLA/SELA Conference. Barbara will arrange hotel accommodations and Ms. Goldsmith will be reimbursed for incidentals following the Conference.

#### **Awards Committee, Barbie James:**

No Report.

#### **Centennial Planning Committee, Karen Russ:**

No Report.

#### **Conference Committee, Dwain Gordon:**

Dwain began with conference registration fees – no increase was made to 2009's

conference fees but I fees be increased for the ArLA/SELA Conference since overall expenses will be higher. The fees proposed are as follows:

\* All Inclusive \$195 \* Non-Member \$235

\* Conference Only and \$20 additional (from 2009) for members; \$30 additional (from 2009) for non-members \$90 for members; \$145 for non-members \$120 for members; \$165 for non-members

\* Lunches - \$30 (remains the same)

\* Butler Center Reception No Charge

\* Clinton Library Reception \$15

As per approved at the Board Retreat, a "Student" amount of \$25 will be offered for program sessions and exhibits only. Lunches and Clinton Library Reception will be additional per above proposed amounts. A "Student" will be defined as a graduate in a library program or instructional media; or an under-graduate who is a part-time employee of a library.

A motion by Frances was made to approve all above fee proposals and seconded by Michael. Registration fees were approved.

Dwain passed out a "tentative" conference session schedule with proposed programs to be reviewed and approved. The next issue that needed to be approved for the conference was times for the sessions. There have been many program proposals submitted in only select areas of interest. However, it was conceded that most of the session programs cover more than one area of interest. After discussing some requested breakout meeting times, exhibit times, lunches and basket auction bidding, it was agreed that Dwain schedule session times according to "special" requests.

Diane made a motion to approve the schedule as submitted, and Kaye seconded the motion. The motion was approved.

#### **Constitution Committee, Bill Parton:**

Based on the consensus from the retreat, Bill corrected various "problems" with the Constitution, Bylaws and Manual. He submitted the corrected documents to Ron to post on the website. A few other inconsistencies and clarifications to the Constitution were also noted and will require Board discussions and recommendations. These will be addressed at a future meeting.

# **Intellectual Freedom Committee, Devona Pendergrass:**

Devona has sent information to the webmaster to update the section on the web page. No other requests have been made from members since the last report. Devona continues to receive and respond to the national Intellectual Freedom list serve.

# **Legislative Committee, Donna McDonald:**

No Report.

# **Membership Committee, Jerrie Townsend:**

In Jerrie's absence, Lynda reported 400 are currently members for 2010.

# **Nominating Committee, Shawn Pierce:**

No Report.

#### **Public Relations Committee, Virginia Perschbacher:**

In Virginia's absence Kathie Buckman reported the license plates have been ordered and would be direct shipped to the ArLA office. Barbara and Lynda will make sure they are available at various events for sale.

#### **Publications Committee, Kathie Buckman:**

The committee has submitted a program for the annual conference on "Trends in Library Publications". It will be a panel session consisting of Laura Speer and Britt Murphy, editors of *Arkansas Libraries*; Tisha Zelner, editor of *Mississippi Libraries*; and Necia Parker-Gibson, former editor of *Arkansas Libraries* and Social and Behavior Science Librarian. The committee is still hoping for another SELA editor to join. The Committee will host a small reception immediately following their session, tentatively scheduled for Monday at 4 pm.

Kathy proposed a "Poster Session" for the conference. The committee has asked for 2 tables and includes 4 poster sessions during each time slot; 10 – 10:50; 11 – 11:50; 2:00 – 2:50; & 3:00 – 3:50.

Ron passed out a "permission to use design items for the Arkansas Library Association" for copyright purposes. This would insure the use of items for the association and would be protected. Heidi made a motion to approve the form, Diane seconded and all approved.

#### **Scholarship Committee, Diane Hughes:**

Diane passed out documents regarding the Arkansas Library Scholarship proposals. Included in the documentation, a statement of appreciation and background, to bring the Board up to date, with several changes and reasoning the policy should be considered. In the current Statement of Policy for 2009, corrections and updates as recommended were identified. The recommended updates, for 2010, indicated the change of the submission date (conference being held earlier this year), and submission to the ArLA office, rather than to the Scholarship Chairperson.

Diane made a motion to adopt the revised Statement of Policy for 2010, Michael seconded the motion and motion wasl approved.

Diane also revised the online "application" to note it as the ALA Accreditation Scholarship application including a few cleanup items.

The Scholarship Committee has been communicating online and fine-tuning the proposal for the School Library Media Specialist Scholarship. The funding of the scholarship for school librarians has just recently (within the past year) been addressed. The committee has made a proposal to the Association that Barbara include a budget for a School Librarian Scholarship amount with the ALA Accredited Scholarship amount to be given annually. (The eligibility of this scholarship is included in the Statement of Policy for 2010.) Currently the scholarship funding comes from interest earned from previous years and other approved funding sources. In order to help accommodate the School Librarian Scholarship Diane has suggested that both scholarships be funded as is currently and any additional monies needed come from the general fund, or other interest bearing accounts such as the cd's. She has also recommended the additional scholarship be named the SLMS (School Library Media Specialist) Scholarship, since no other ArLA Division has its own scholarship. Diane has sent the names of the Scholarship Committee to Ron to post on website.

Diane made a motion to adopt a separate scholarship for the School Library Media Specialist, for \$1,500, to be funded as noted above. Devona seconded the motion. After a brief discussion and wording clarification, all approved.

# Managing Editor, Laura Speer:

Laura reported that the Spring Issue of *Arkansas Libraries* has been printed and should be in the mail to members. A copy she brought with her, with a new cover, was well received by the board. She is requesting, via the ArLA Listserv, for color photos of libraries throughout the state to use for future issues. Laura also noted the deadline to issue photos and/or articles for the Summer Issue of *Arkansas Libraries* is April 15, 2010.

# **Associate Editor, Britt Anne Murphy:**

No Report.

#### Webmaster, Ron Russ:

Ron has made corrections to the Bylaws and Constitution on the website, per Bill Parton (above report); wrote an article for *Arkansas Libraries* regarding paying membership dues online; updated information on the website for the AASL Summer Conference; keeping up with updates and forms for the 2010 ArLA SELA Conference for the website; and job line has been updated. Ron announced that Heidi Vix has

volunteered to work on the 2010 ArLA SELA Conference link on the website, beginning in May.

## **Archives, Bob Razer:**

No report

#### **Unfinished Business:**

- --- In the absence of Jerrie Townsend, Membership Committee Chairperson, the report on surrounding states with student rates and criteria for membership was not addressed.
- ---- Publications Committee's report on special advertising rates and color ads for the Centennial *Arkansas Libraries* issue.
- ---- Constitution Committee report on recommendations to clarify wording to Article *VI*, section 1*A* of the Constitution.

#### **New Business:**

No New Business at this time.

With no further items to discuss, the meeting was adjourned at 12:45 pm.