

## **Arkansas Library Association Business Meeting, 2003.**

September 30, 2003, 9:08am, Holiday Inn City Center, Fort Smith Arkansas.  
(Submitted by Secretary-Treasurer, Sandy Olson)

President Dwain Gordon called the meeting to order.

Minutes of the September 24<sup>th</sup>, 2002 Business Meeting were distributed.

Corrections noted

Frances Levin moved to accept minutes as corrected. Ellen Johnson seconded.

MOTION PASSED

Treasurer's Report by Jennifer Coleman.

*President's Report, Dwain Gordon:* Would like to announce that Bob Razer reported \$3,080 made by the basket auction. Bob would like to thank everyone for donating and bidding on the baskets, and he will continue to accept donations.

*SELA, Ellen Johnson:* I represented the Arkansas Library Association at SELA's Leadership Conference on May 16 in Atlanta, GA. Contributed news of the Arkansas Library Association to SELA publications. Reported on SELA at Arkansas Library Association board meetings. Submitted a report on SELA's Leadership Conference to Arkansas Libraries. I shall continue as representative to SELA and encourage membership in SELA.

*AASL Division, Diane Hughes:* The AASL Summer Conference was held on August 3<sup>rd</sup> and 4<sup>th</sup> at the Velda Rose Hotel & Spa in Hot Springs. Chair-elect Peggy Walters and her conference committee did a great job with all the arrangements.

The AASL Division held the annual business meeting on Monday, September 29<sup>th</sup>. New 2004 officers were elected. Jil'Lana Heard, from Lake Hamilton Middle School, was elected as Chair-elect and Jana Dixon, from Cutter Morning Star High School, was elected as Secretary-Treasurer.

Financial Report – Jan 1, 2003 – Sept 29, 2003: Income \$5,125; Expenses \$4,982.13.

We sponsored a total of nine sessions at ArLA, with two being co-sponsored with Children's Services Roundtable. All were well attended. We sponsored two baskets at the LEAF (Political Action) silent auction and both were purchased! We also had two members receive grants from the Bound-to-Stay Book Company. The each received \$500 to attend the American Association of School Librarians conference in Kansas City, MO. They are Jana Dixon from Cutter Morning Star in Hot Springs and Twana West from Springdale.

*ALPS Division, Sandra Hooper:* InfoBits was held at UCA in March. Our Spring Conference was at DeGray Lake. We brought a Comfort Zone basket to the

silent auction. ALPS sponsored a speaker, Pat Halstead whose program; Children, 25% of Your Population 100% of Your Future, was well attended. Our spring conference was announced, and will be held May 17<sup>th</sup> – 19<sup>th</sup> at the Best Western Inn of the Ozarks in Eureka Springs. Our 2004 officer were elected and will be Chair, Donnette Smith of North Arkansas College in Harrison; Chair-elect, Kareen Turner of UA Fayetteville; and Secretary/Treasurer, Marian Hayes of UCA in Conway. We also discussed compiling a cookbook to sell at our spring conference in May.

*Reference Services Division, Don Batson:* The Reference Services Division sponsored two programs for the fall conference. Thanks are extended to those who presented programs as well as to those who attended. Jan Dixon from the University of Arkansas Library, Fayetteville, will serve as chair for the coming year.

*Resources & Technical Services Division, Lynnette Jack:* The new officers for 2004 are Chair, Mary Walker (formerly White); Vice-Chair, Danalene Porter; and Secretary, Fran Levin.

*Trustees Division:* P.J. Williams will be the new Chair.

*Children's Services Roundtable, Ann Ayres:* The Children's Services Roundtable sponsored two sessions at the 2003 conference. Cora Ellsworth presented overviews of the Arkansas Diamond Award nominees and the Charlie Mae Simon nominated books for 2003-2004. The Roundtable also co-sponsored, along with AASL, Karen Wanamaker, of Columbia, TN for two sessions, "Fall into Holiday Happiness" and "Write there in the Book". All four sessions were well received. The Roundtable wishes to thank the Conference Committee for financially supporting these events.

At the business meeting on Sunday afternoon, Officers for 2004 were elected, they are: Randi Eskridge, Saline County Public Library, Chair; and Vice-chair, Wendy Ensor from the Maumelle Public Library branch.

*Two-Year Colleges Roundtable, Joni Stine:* Officers for this year have been Joni Stine, North Arkansas College, Chair; Trish Miller, Southeast College of Technology, Vice-chair; and Jerrie Townsend, Phillips Community College-UA, Secretary. A new online newsletter, "Keeping in Touch", was distributed via e-mail beginning in January. Thirteen members of the roundtable attended a meeting/luncheon with the College & University Division on March 21 in Russellville. The topic of that informative gathering was proxy servers and printing controls.

Throughout the year, members of the TYCRT have been sending items to Joni Stine for a "Gourmet Librarian" basket to be featured at the auction on September 29<sup>th</sup> in Fort Smith. The basket turned out to be quite a work of art, with several librarians contributing handcrafted items to this endeavor. In September, maintenance duties of the TYCRT portion of the ArLA website were

taken over by Joni Stine. Ron Russ has been our Webmaster for the past two years, and his efforts are appreciated. Stine will continue to serve as TYCRT Webmaster throughout 2004.

Our program at the conference in Fort Smith is "In the Spotlight: Arkansas Two-year College Libraries. Deborah Bailey, Jerrie Townsend, Marilyn Archer, and Virginia Perschbacher will be our presenters. A business meeting of the TYCRT will be held shortly thereafter. Our new officers for 2004 are as follows: Deborah Bailey, ASUMH, Chair; Rebecca McClain, UACCH, Vice-chair; and Allison Malone, SAU-Tech, Secretary.

*Government Documents Roundtable, Sarah Santos:* Sponsored two programs at conference. New officers are Mary Brewer, Chair, and no secretary.

*New Members Roundtable, Barbie James:* I have written letters of welcome to 58 new members this year. I will be writing more after conference. A session was held at conference for new members with 22 new members in attendance.

*Awards Committee, Frances Hager:* The Awards Banquet went well and we finished on schedule. Awards are as follows: Retta Patrick Award – Karen Richardson; Frances P. Neal Award – Kinne Colpits; Lorrie Shuff Paraprofessional Award, Rita Mackintosh; Distinguished Service Award – Phyllis Burkett; Bessie B. Moore Trustee Award – Glenanna O'Mara; Suzanne Spurrier Award – Peggy Morrison; Arkansiana Award for Juvenile/Young Adult – Robert Somerlott, *The Little Rock School Desegregation Crisis in America*; Arkansiana Award for Nonfiction – Jeannie Whayne, Thomas DeBlack, George Sabo III, and Morris S. "Buzz" Arnold, *Arkansas : A Narrative History*.

*Conference Committee, P.J. Williams and Quanta Wyatt:* The committee would like to again thank our sponsors this year: Amigos Library Services; Davidson Titles, Inc.; Fort Smith Public Library; S & W Distributors, Inc.; and World Book School/Library Divisions.

We would also like to thank the members of our committee for all their hard work and efforts above and beyond the call: Dave Burdick, Martha Coleman, Dwain Gordon, Troy Helm, Diane Hughes, Donna McDonald, Karen Richardson, Sandra Hooper, Ron Russ, Kristine Shrauger, Dennis Van Arsdale, Eva White, and Patty Zabel. Thanks are not enough for the Arkansas Library Association staff, Jennifer Coleman, Kristi Pontius, and Maggie Milligan. Many thanks also to Karen Russ, previous Conference Chair, for her guidance.

*Constitution Committee, Carolyn Ashcraft:* The committee worked with the ArLA Board members in reviewing the constitution. Proposed changes were mailed to membership and printed in the journal. These items will be on the ballot at conference. Changes to Policy/Procedures Manual will also be made as necessary.

Goals are to continue to review the Constitution and Policy/Procedures Manual for further clarification and understanding. Add in Suzanne Spurrier Award information and discuss Trustee Division and Education Committees.

*Legislative Committee, Bettye Kearns:* The following legislation was followed and the committee took whatever action was appropriate for the situation. Public Libraries – Funding reinstated to previous levels. School Libraries – Legislation establishing time for administrative duties to be set aside.

On-going projects are Public Library funding reinstated to previous levels and School Library's retain current standards for staff. Suggest that an amount be put aside to pay for Legislative Chair to attend AmLA Day in Washington D.C.

*Membership Committee, Sylvia Chudy:* 554 total members.

*Nominating Committee, Loretta Edwards:* Election of 2003 President-elect and ALA Counselor completed. Art Lichtenstein, President-elect and Marilyn Schulte, ALA Counselor. Constitutional changes for committees passed.

*Publications Committee, Ron Russ:* We have successfully moved the ArLA Website to a web-hosted account. Frequency of *Arkansas Libraries* changed to four issues starting with the first issue in 2004. Brent Nelson was added to the committee to serve as a proofreader for *Arkansas Libraries*. Karen & Ron Russ developed a template for units to use to make their own webpages. An information form was created for those units who do not want to create their own webpage, but want their information on the web. The ArLA Manual will be updated to reflect the ArLA Website and the Webmaster's position. Internet domains have been renewed until March 2004. Experimental listserv has been set up on the web-hosted account for the Publications Committee and has been the primary vehicle for committee communications. Ron Russ created a letter to vendors and form to sign up for ads for *Arkansas Libraries* at this year's conference. We revised the publications section of the Membership brochure. Ron Russ filled in as Managing Editor of *Arkansas Libraries* following the resignation of Shawn Pierce in June. We recruited Necia Parker-Gibson to take over as Managing Editor of *Arkansas Libraries* for the 2004-2005 calendar years. On-Going projects are: Publish *Arkansas Libraries* on a quarterly basis; preliminary schedule would be for a March, June, September, and December run. Conference reporters have been contacted. Carol Coffey will coordinate the effort and edit the entries when completed. Britt Anne Murphy, Karen Russ, and Ron Russ will speak to vendors at Conference about advertising in *Arkansas Libraries*. Create deadlines for new journal schedule. Maintain the ArLA Website and make it more content-rich. Develop a new list of advertising contacts since the old list is outdated. Create a legal disclaimer and guidelines for web page addition.

The committee would like to suggest that we purchase software such as Adobe PageMaker for *Arkansas Libraries*. Work more closely with the Public Relations committee in publicizing the journal to potentially interested parties. Renew web-

hosting contract and Internet domains. Add list of ArLA Committees (and members) to the first or second issue of *Arkansas Libraries*.

Members of the committee for 2004 will be: Ron Russ, Chair & Webmaster, Carol Coffey, Britt Anne Murphy, Associate Editor – *Arkansas Libraries*, Brent Nelson, Necia Parker-Gibson, Managing Editor – *Arkansas Libraries*, and Joni Stine.

*Public Relations Committee, Karen Richardson:* I submitted updates to the brochure for the planned new publication to the office. Ron Russ was instructed to send changes regarding Publications and the Web site for the brochure. PR had a booth at conference and had two baskets for the silent auction. We gave away 2 T-shirts and a calendar at the PR booth along with items provided by Permabound. I will check prices to reprint some give-away items such as pens, pencils, bags, and folders. I will have a recommendation at the December board meeting.

*Scholarship Committee, Jamie Melson:* With the \$785 we collected throughout the year, we cleared \$1,695, which covers the scholarship award this year. Also, in donations, we had a total of \$200 made in honor of Larry Larson.

*Announcements:* President Dwain Gordon reminded everyone that *Arkansas Libraries* is the ArLA Association's document of history. Please share news items to be put into the journal. We did place booklists on the registration table, *American Libraries*, fact lists & graphics catalogs.

Thanks to all who helped in any way this past year. We are encouraging recruitment in all areas especially public libraries. Thank you to Fort Smith Public Library and Larry Larson for the wonderful reception! The Conference has been great! Great ideas and a tremendous event. We kept expenses down and saved about \$3,000 by not using the convention center. Also, thanks to the American Library Association for sending their president.

Meeting adjourned.