



Southwest Design and Display 1310 Jackman St. Benton AR 72015

(501) 376-9114 Office@southwestdd.com www.southwestdd.com

Arkansas Library at The Hot Springs Convention Center

Accessories and freight orders can be placed online at www.southwestdd.com under the vendor form tab.

Orders must be placed between NO LATER THAN Oct. 1, 2026

FREIGHT MUST ARRIVE NO LATER THAN Oct. 9, 2026, BY 3 PM

Shipping address is: 1310 Jackman Rd. Benton AR 72105

Freight instructions:

When placing the freight order please be sure to enter a total weight.

Freight should be labeled with conference name "Library" and your company name as it appears on your booth sign.

At the end of the conference, please package contents, tape up, and attached your return shipping label. Southwest Design DOES NOT provide return labels.

Leave the freight in your booth and Southwest Design will collect it at the end of the conference.

Exhibitors are responsible for scheduling the pickup of the freight from Southwest Designs office 2 business days after the conclusion of the conference.

If you have any questions, please contact Amanda at (501) 376-9114 or office@southwestdd.com