Arkansas Library Association
Executive Board Meeting
Friday, December 11, 2015 (1:00 pm)
Laman Library, North Little Rock

The meeting was called to order by President, Judy Calhoun at 1:05
Members present: Judy Calhoun, President; David Eckert, president-elect/nominating; Cathy Toney, Secretary/treasurer; Jerrie Townsend, past president; Lacy Wolfe, ALA councilor; Lynda Hampel, Executive Administrator; Sloan Powell, ArASL chairman, Lisa Holiman, ALPS chair; Philippe Van Houtte, College and Universities; Johnice Dominick, Public Libraries & Trustees; Rebecka Virden, References & Instruction Services; Linda Evans, Resources & Technology Services; Janice Weddle, Special Libraries; Frances Hager, Government Documents; Carol Coffey, Information Technology; Amber Gregory, Awards chair; Shawn Manis, Conference; Dwain Gordon, Future Conference Site; Lauren Drittler, Constitution; Ashley Graves, Emerging Leader; John Paul Myrick, Intellectual Freedom; Britt Anne Murphy, Journal Editor; Heather Hayes, Journal Associate Editor; Hadi Dudley, Legislative; Rebecca Rasnic, Marketing; Carol Hanan, Membership/New Members chair; Cassandra Barnett, Public Relations; Debbie Hall, Scholarship.
Visitors: Anna Bates, Mindy Hodges, Ashley Burris, John McGraw, Phyllis Burkett

President Calhoun welcomed new members to the 2016 executive
Executive board read out loud the Code of Ethics from the constitution
Minutes from the morning meeting were not ready to be approved at the 1:00 meeting.
The President's and ALA councilor's reports were given.

Unfinished Business:

- LEAF Update: Letter sent to Bob Razor from President Calhoun
  Motion was made by Ashley Graves; 2nd Dwain Gordon to have an ad hoc committee for LEAF with Ashley Burris, chair. Motion passed

- Marriott attrition: Lynda recapped what we need to do about paying $13,000 because we did not meet the room number. Option 1: pay them; Option 2: go to the Marriott for the 2016 if Embassy Suite in Rogers agrees to move conference to 2017 and 2018.
  Motion made to not pay the $13,000, remain at the Marriott for 2016 and go for 2 years at Rogers by John Paul Myrick: 2nd Linda Evans. Motion passed one against.

New Business

- Bank Card: Motion to add current president (Judy Calhoun) and president-elect (David Eckert) to the bank card and to remove past president (Devona Pendergrass) and president (Dr. Jud Copeland) from bank card was made by Janice Weddle and 2nd JP Myrick
- 2016 Budget: Need to look for ways to help with the budget. A discuss was held concerning how expensive the journal was to publish per person. President Calhoun asked Britt to form a committee on see how to help cover the costs of publishing the journal.
  Motion made by Hadi Dudley to keep Ethan Nobles as layout editor for 2016; 2nd Debbie Hall. Motion passed with one against

- The 2016 Financial committee recommendations to board for the budget were:
  1. The spring issue of the journal be available only as an electronic version.
  2. Launch a membership drive, asking members to pay by April.
  3. Board members cover their costs to the retreat.
  4. Cut the travel budget, funding only the ALA councilor and emerging leader.
  5. Look at alternatives for those paying by credit cards, such as paypal.
  6. Advocate using Amazon Smile for ArLA.

  Motion made to accept the recommendation by JP Myrick and 2nd by Linda Evans. Motion passed.
- Budget request sent to president by December 28.
- Resignation by Cathy Toney. Motion made by Cassandra Barnett; 2nd by Sloan Powell to accept the resignation. Motion passed.
- A call for an executive session was made by President Calhoun to review Executive Administrator's contract. Executive session ended. Motion made to offer a 6 month contract to Lynda Hampel, current executive administrator by Philippe Van Houtte; 2nd by Linda Evans. Motion passed. Motion made to pay executive administrator $2000 a month by Frances Hager and 2nd JP Myrick. Motion passed.

  Meeting adjourned at 3:28 pm.

On December 15, 2015:
The Executive Committee would like to recommend appointing a "financial advisor" to the board. This would be a non-voting position that will work with Lynda Hampel to perform the treasurer portion of the Secretary/treasurer position. It was felt that treasurer should be a separate board position; however this will consist of a constitution change. Mindy Hodges was recommended for the position. She has agreed to serve with approval of the board.

Call for a motion via email

Motion was made by Debbie Hall, 2nd by Hadi Dudley that Mindy Hodges be the financial advisor for the Arla executive board; motion passed

On December 22, 2015, the following was sent the executive board via email by President Judy Calhoun:

As stated in our constitution, "If a vacancy occurs in any other elected office (besides Pres. Or VP) the Executive Board shall have the power to fill the vacancy. An officer selected by the Executive Board shall serve only for the remainder of the unexpired term unless nominated and elected by the membership for the succeeding term." I am recommending Nicole Stroud to complete the term of secretary made vacant by the resignation of Cathy Toney. Nicole has agreed to step in with approval by the board.

Frances Hager made the motion to recommend Nicole Stroud to complete the term of Secretary to the Arkansas Library Association Board; 2nd by Johnice Dominick; motion passed.